



# Drycleaner Findings of Due Diligence

Drycleaning Restoration Trust Fund

Bureau of Land and Waste Management

2600 Bull Street, Columbia, SC 29201-1708

(See Instructions on Page 4)

**SECTION I: All Applicants must complete items A through D.** Type or Print all Entries.

A. Company Name (Owner/Partnership/Corporate Charter Registered with DOR):

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B. Check the appropriate box:

No Former Wet Sites are known to the Applicant. The only sites to be covered under the fund were in operation after October 1, 1995 and have had annual Registration Fees paid to the Department of Revenue for each year of operation after 1995.

\_\_\_\_\_ Former Wet Sites were discovered using Due Diligence and are identified to the Department in Section II of this form. These former sites may be eligible for the Drycleaning Restoration Trust Fund only after (number) submittal of the Drycleaner Eligibility Application (DHEC3469) for each Former Wet Site.

C. Summarize all sources of information that were reviewed to determine if any Former Wet Sites were present on properties for which the Applicant may be responsible. Include names, telephone numbers and addresses of any persons consulted because of their knowledge of your corporate history. *Attach additional pages as needed.*

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D. The Applicant affirms that the records of all known commercial property, currently or formerly owned by the Applicant, or any subsidiary business of the Applicant, have been examined to determine whether drycleaning operations previously existed on each piece of property. In addition, corporate records have been reviewed to determine whether the Applicant, or any subsidiary business of the Applicant, operated a wet site on property leased from any person. As of the date below, all known former drycleaning operations are herewith identified to the South Carolina Department of Health and Environmental Control. The Applicant acknowledges that: 1) failure to identify a known Former Wet Site shall result in that site being ineligible for funding; and 2) the Department shall not be bound by a Moratorium in seeking Civil or Administrative Actions against the Applicant.

\_\_\_\_\_  
Signature of Applicant or  
Company Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



**PHOTOCOPY THIS PAGE PRIOR TO MARKING IF MORE THAN THREE FORMER WET SITES ARE REPORTED**

1. Does the Applicant have Legal Access? Yes No Former Wet Site # \_\_\_\_ of \_\_\_\_ Former Wet Sites

2. \_\_\_\_\_ 3. \_\_\_\_\_  
Street Address or Specific Location (see Instructions ) City Zip Code

4. \_\_\_\_\_ 5. \_\_\_\_\_  
Name of Business Currently Occupying Site Most Recent Drycleaner that Operated the Facility as a Wet Site

6. Current Use of Site: \_\_\_\_\_ 7. Is there Known Contamination? Yes No

8. What is the source of drinking water at the Site? Well Public water Unknown - Only if not legally accessible.

9. Check each solvent below that has been used at the facility:

<input type="checkbox"/> Perchloroethylene	<input type="checkbox"/> Stoddard,, Varsol, Naphtha, Petroleum Deriv.
<input type="checkbox"/> Trichloroethylene, "TCE"	<input type="checkbox"/> Carbon Tetrachloride
<input type="checkbox"/> Freon 113 [or similar]	<input type="checkbox"/> Other: _____ [specify]

10. Dates of Operation: (Approximate, if unknown)

c. First Date of Wet Site Operation*	_____
d. Last Date of Wet Site Operation*	_____
c. Total # of years in Operation	_____

(Exclude shutdown periods greater than 6 months)

11. How is the Applicant involved with the Facility? (check all that apply)

<input type="checkbox"/> Operated as a Wet Site and owned the Property.	<input type="checkbox"/> Owned the Property, but did not operate it as a Wet Site.
<input type="checkbox"/> Operated as a Wet Site, but did not own the Property.	<input type="checkbox"/> Acquired the Property after Wet Site Operations ceased.

12. Has the Applicant (or subsidiaries of the Applicant) been the only Operator of the Facility as a Wet Site? Yes No

List all other Drycleaners that have operated the facility: \_\_\_\_\_  
(Attach additional pages as needed.) \_\_\_\_\_  
Name of Company that Operated the Site: \_\_\_\_\_  
Approximate Dates: \_\_\_\_\_

1. Does the Applicant have Legal Access? Yes No Former Wet Site # \_\_\_\_ of \_\_\_\_ Former Wet Sites

2. \_\_\_\_\_ 3. \_\_\_\_\_  
Street Address or Specific Location (see Instructions ) City Zip Code

4. \_\_\_\_\_ 5. \_\_\_\_\_  
Name of Business Currently Occupying Site Most Recent Drycleaner that Operated the Facility as a Wet Site

6. Current Use of Site: \_\_\_\_\_ 7. Is there Known Contamination? Yes No

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<input type="checkbox"/> Freon 113 [or similar]	<input type="checkbox"/> Other: _____ [specify]

10. Dates of Operation: (Approximate, if unknown)

e. First Date of Wet Site Operation*	_____
f. Last Date of Wet Site Operation*	_____
c. Total # of years in Operation	_____

(Exclude shutdown periods greater than 6 months)

11. How is the Applicant involved with the Facility? (check all that apply)

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<input type="checkbox"/> Operated as a Wet Site, but did not own the Property.	<input type="checkbox"/> Acquired the Property after Wet Site Operations ceased.

12. Has the Applicant (or subsidiaries of the Applicant) been the only Operator of the Facility as a Wet Site? Yes No

List all other Drycleaners that have operated the facility: \_\_\_\_\_  
(Attach additional pages as needed.) \_\_\_\_\_  
Name of Company that Operated the Site: \_\_\_\_\_  
Approximate Dates: \_\_\_\_\_

## **Instructions for Findings of Due Diligence (DHEC Form 3471)**

**Purpose:** This form should be submitted with the first Drycleaner Eligibility Application (DHEC3469) completed by an Applicant to identify any Former Wet Sites that may be eligible for the Drycleaning Restoration Trust Fund.

**Explanation and Definitions:** All Applicants must complete Section I regardless of whether any Former Wet Sites are reported to the Department. Complete Section II as the first step in acquiring Fund Eligibility for Former Wet Sites.

### **SECTION I:**

- A. The Company Name should be the same as the "Owner/Partnership/Corporate Charter Name" listed on the yearly registration forms filed with the Department of Revenue (DOR). If the Company Name has changed since the initial registration with DOR, the most recent Company Name registered with DOR should be entered.
- B. If Former Wet Sites were found, indicate the number of former sites in the space provided.
- C. The Applicant should summarize all information that was reviewed to discover Former Wet Sites for which the Applicant may have potential financial liability\*. This summary should be sufficiently detailed to document all steps taken to document the applicant's corporate history. The Fund cannot cover any subsequently discovered Wet Site unless the Department determines that the site could not have been discovered using a reasonable application of due diligence.
- D. The form must be signed by an executive of the company that is in a position to make decisions affecting the potential financial stability of the company.

*\* If an Applicant fails to identify a Former Wet Site, the Applicant may be financially liable for the site if the contamination existed prior to the Applicant's ownership of the site, or as a result of the Applicant's operation at the site. The liability does not end if the property is transferred to another party.*

### **SECTION II :**

1. Indicate whether the Applicant has Legal Access to the property through current ownership or other means.
2. The specific street address of the Former Wet Site should be listed. If there is no specific address, the site location should be referenced to the nearest readily identifiable intersection (e.g. East of Oak Street, 550ft south of the Oak and Pine Street intersection).
3. Enter the town and zip code in which the facility is located.
4. Enter the name of the business currently occupying the site. This should be the visible name on the building or sign.
5. Enter the business name of the most recent drycleaning operation that operated the facility as a Wet Site.
6. Enter the current use of the site (e.g. "Dry-drop off", "Branch Bank Office", "Abandoned Building", etc.).
7. Indicate whether analytical testing has shown the facility to be contaminated.
8. Indicate whether the facility uses a well as its source of drinking water. Indicate "Unknown" only if the Applicant does not have Legal Access and there is a strong likelihood that a well is being used.
9. Indicate with the appropriate letter beside each solvent whether it was used at the facility. Enter the names of other solvents that may have been used at the facility if the site history suggests that other solvents were used.
10. a. & b Enter the dates that the site operated as a Wet Site, including any periods of operation before or after the Applicant's involvement with the site. If the dates are uncertain, list the approximate starting and ending years.
  - c. Enter the total number of years that the facility operated as a Wet Site. Do not include any period when the facility did not operate for six months or more. (e.g. Report a total of 12 years for a facility that operated for 7 years from 1963-1970 and 5 years from 1988-1993.)
11. Self-explanatory.
12. Indicate whether other companies operated the facility. List all company names and the approximate dates the facility operated as a Wet Site.

### **Office Mechanics and Filing:**

This form must be attached to the first Drycleaner Eligibility Application (DHEC3469) submitted by any Applicant registered with DOR for the Drycleaning Restoration Trust Fund.